



Sales Tax Information

Island Grove Regional Park is no longer collecting sales tax from vendors after the event. Vendors are now responsible for submitting their sales information and paying Greeley City Hall for sales tax collected. There are a few options on how to pay your sales tax to City Hall.

- 1) If you DO NOT reside in the City of Greeley, you may apply for a business license at no cost and it will be good for two years. This will establish your business with an account and streamlines paying the sales tax you collect. If you are planning on doing more than one event within the City of Greeley within 2 years, then it would be best to apply for a business license.
- 2) If your business DOES reside within the City of Greeley you may apply for a home occupation permit and business license for \$25 and is good for up to 3 years.
- 3) If you DO NOT want to apply for a business license or home occupation permit, you may fill out a one-time sales tax payment form and turn it into City Hall with your sales tax payment. Under the account number section, put "one-time payment", your business name, and what event you were doing business at.

If you have any further questions, please contact the Sales Tax desk at 970.350.9733 or visit www.greeleygov.com/government/finance/sales-tax Sales Tax forms can be found on our website at www.greeleygov.com/islandgrove

PLEASE NOTE: Food/Beverage fees and entry/participant fees will still need to be paid to the Scheduling office

